

TWK Agri Legal Clerk vacancies Requirements:-

Grade 12

Previous experience in a legal environment advantageous

Basic debt collection knowledge

Studying towards an LLB degree advantageous

Fully bilingual - Afrikaans and English (read, write and speak)

Computer Literate - Word, Excel & Outlook (MS Office)

Excellent administrative and organisational Skills

Good communication skills (writing and verbal)

Ability to work independently and meet deadlines

Good interpersonal relations

Good reporting skills